

# Agenda

<b>Meeting name</b>	<b>Meeting of the Audit and Standards Committee</b>
<b>Date</b>	<b>Tuesday, 26 March 2024</b>
<b>Start time</b>	<b>6.30 pm</b>
<b>Venue</b>	<b>Parkside, Station Approach, Burton Street, Melton Mowbray, Leicestershire LE13 1GH</b>
<b>Other information</b>	<b>This meeting is open to the public</b>

Members of the Audit and Standards Committee are summoned to the above meeting to consider the following items of business.

**Edd de Coverly**  
**Chief Executive**

## Membership

<b>Councillors</b>	L. Higgins (Chair)	J. Mason (Vice-Chair)
	J. Adcock	I. Atherton
	M. Brown	S. Carter
	M. Graham MBE	S. Lumley
	S. Orson	T. Webster

**Quorum:** 5 Councillors

<b>Meeting enquiries</b>	Democratic Services
<b>Email</b>	democracy@melton.gov.uk
<b>Agenda despatched</b>	Monday, 18 March 2024

No.	Item	Page No.
1.	<b>APOLOGIES FOR ABSENCE</b>	
2.	<b>MINUTES</b> To confirm the Minutes of the meeting held on 16 January 2024.	1 - 8
3.	<b>DECLARATIONS OF INTEREST</b> Members to declare any interest as appropriate, in respect of items to be considered at this meeting.	9 - 10
4.	<b>INTERNAL AUDIT PROGRESS REPORT</b> The Chief Internal Auditor is to submit a report to update Members on the progress made in delivering the 2023/24 Internal Audit Plan and key findings arising from audit assignments completed.	11 - 26
5.	<b>INTERNAL AUDIT PLAN 2024/25</b> To receive a report which provides Members with a copy of the draft Internal Audit Plan for 2024/25 and the Internal Audit Charter for review and formal approval, in line with the requirements of the Public Sector Internal Audit Standards.	27 - 58
6.	<b>EXTERNAL AUDIT PLAN 2023/24</b> To receive the External Audit Plan for the year to 31 March 2024.	59 - 112
7.	<b>ANNUAL STANDARDS UPDATE</b> To receive a report that asks Members to note the update setting out details of the Complaints received and action taken over the last 12 months.	113 - 118
8.	<b>RISK MANAGEMENT UPDATE - MARCH 2024</b> To receive a report which provides an update on the risk management arrangements and outlines the current significant risks that have been captured on the recent review of the Council's strategic risk register by the Senior Leadership Team.	119 - 132
9.	<b>URGENT BUSINESS</b> To consider any other items that the Chair considers urgent.	